

Show Period: **August 22nd – August 24th, 2019**

Venue: **WORLD TRADE CENTER, MANILA. PHILIPPINES**

Email to: wimsasia8@gmail.com / enquiries@ims-asia.org

IFM 2019 PHILIPPINES

Company Name:

**Company Name Written Here Will Be Registered As An Official Exhibitor's Name*

Address:

Tel (O):

Mobile:

Person in charge:

Title:

Email:

Website :

Participation

We would like to apply for (*Please fill in*):

Unit (s) SHELL SCHEME BOOTH of 9 sqm Booth No. _____
 Sqm RAW / BARE SPACE Booth No. _____

* *Package booth included: Side-back panel, Fascia board (1 company per booth), Carpet, 1 Reception desk, 2 Folding chairs, 2 Fluorescent lights, 1 Electrical outlet, 1 Trash Bin & booth cleaning*

** *Exhibit space only. Does not include any utilities, services, walls or furnishing*

Exhibitors requesting raw space will need to order their utilities, services, furnishing and carpet separately

- We
- a) Agree to abide by the terms, rules & regulations as set out on the reverse side of this application form.
 - b) Confirmed that all information provided by us is true and correct
 - c) Make deposit of **50%** to secure the booking. Balance of full payment will be made 90 days prior to the **EVENT DATE**
 - d) Enclosed *Cash/Crossed Cheque/Bank Draft payable to:

IMS PHILIPPINES EXPOSITION & SERVICES INC.

_____ (%) of payment for participation and/or advertising fee of **USD** _____

Balanced payment of **USD** _____ will be paid on or before _____

Main exhibits:

If foreign affiliate company, please indicate the country of head office. If dealing with foreign products, please indicate the country name.

Please indicate co-exhibitor's name and country if any.

Do you need '**Invitation Letter**' from Show Management to apply for **VISA**? Yes No

• **Please send invoice to:** **Please indicate if different from the exhibitor's information above.*

Company name:

Address:

Tel:

Fax:

Person in charge:

Email:

• **Inquiry:** Contact organiser wimsasia8@gmail.com / enquiries@ims-asia.org +63 9164255450 / +63 9774148858

We hereby contract for booth space at IFM 2019 PHIL organiser.

In case we are accepted as an Exhibitor, We agree to abide by the terms and conditions for exhibition.

Exhibitor name

Person in charge

Chop & Signature

**IMS PHILIPPINES EXPOSITION
& SERVICES INC**

Person in charge

Signature

-: RULES & REGULATIONS:-

1. SHOW PERIOD

Thu. 22nd to Sat. 24th August , 2019

Show period is subject to change due to hall conditions/natural disaster.

2. VENUE

World Trade Center, Manila. Philippines (HALL A)

3. ORGANISER:

IMS PHILIPPINES EXPOSITION & SERVICES INC.

Suite 1116, A.I.C Burgundy Empire Tower, ADB Avenue,
Corner Garnet Street, Ortigas Center, Pasig City, Philippines

Tel: +63 9164255450 / +63 9774148858

email: wimsasia8@gmail.com; enquiries@ims-asia.org

4. PROHIBITS OF SPACE RESALE

It is prohibited to sublet, resale, exchange or transfer of exhibit space to others without approval from Organiser

5. CO-EXHIBIT

More than 2 companies shall be able to co-exhibit, In such case; One company should submit a contract as a representative and take responsible for exhibit fee payment.

6. MOVE-IN / MOVE-OUT

(A) Move-in and Move-out period of exhibits at the hall will be notified by Organiser through the Exhibitor's Manual.

(B) During the show period, it is prohibited to Move-in, Move-out or removes any exhibits without approval from Organiser.

(C) Please be sure to complete all set up by 5:00pm on 21st Aug 2019

Any empty boxes or unused materials must be removed from the show area

(D) Exhibitor must removes its exhibit products by 6:00pm on 24th Aug 2019

If any products are left, Organiser will remove them with the costs against the exhibitor

7. PRINTED MATERIALS AND PROMOTION

(A) Organiser owns the right to issue overall printing materials of the show

(B) Organiser shall attempt to avoid, but shall not be held liable for, any error or omission in Official Show Directory or in promotional materials.

(C) Exhibitor shall distribute catalogues, samples, publications, etc., and conduct demonstrations or other promotional activities, only within its own booth.

(D) It is prohibited to distribute or advertise any printing material which is not directly related to the show.

8. COMPENSATION

If exhibitor and/or its proxy cause any damage to other exhibitor's booth, Organiser's facilities, exhibit hall's facilities or any persons on site, its compensation is responsibility of the exhibitor.

9. CONTROL OF EXHIBIT PRODUCTS AND EXEMPTION FROM RESPONSIBILITY

Organiser will contract with security company from preparation to removal period for the hall.

However, Organiser shall not be held responsible for any damage or loss of exhibit.

10. INSURANCE

Exhibitor is advised to insure against risks involving its exhibit and other aspects of its participation in the exhibition, including theft, property loss or damage and public liability.

11. OTHERS

(A) Exhibitor shall at its own expense keep its exhibit clean and in good order, and dispose of trash in accord with trash removal arrangement.

(B) Permission of photo-taking or sketching of exhibit products should be judged by each exhibitor.

(C) Organiser may terminate the exhibition when the Organiser reasonably believes that holding of the event is substantially or materially interfered by a cause or causes not reasonably within the Organiser's control. If such a termination occurs, the Organiser may retain that part of the exhibitor's fee which will compensate the Organiser for its exhibition related expenses incurred up to the time the contingency occurred.

If still any surplus, it will be divided based on space order and refunded to exhibitor.

(D) In case exhibitor violates regulation indicated in the exhibitor's manual, organiser holds the right to reject its exhibit. In such case, Organiser holds all rights to handle/terminate the exhibit space, and exhibit fee will not be refunded.

(E) In case exhibitor violates regulations of booth decoration, the exhibitor must modify its booth decoration immediately, Additionally, all expenses for the modifications should be borne by the exhibitor.

(F) In case of dispute among Organiser, exhibitor and/or related party, the parties to this contract consent to the jurisdiction of the court governing the area where Organiser's address.

(G) Other exhibition management details shall be explained in the exhibitor's manual to be issued and also at briefing session for exhibitors.